

Hemingford Public Library
3. Library Card Policy

A. PURPOSE

Library Cards are issued to determine who is eligible to use services and resources.

B. REGULATION

The library offers three types of cards based on service needs. A patron card is issued to adults, a student card is issued to minors' age 6 to 19, and a family card is issued to families with children under 6 years old and/or wanting to deny computer access to their children.

An application process must be completed for each card. Applicants must present valid photo identification. Current photo ID is required with proof of residency. If address on photo ID is not current, a first class letter, paystub, or utility bill within the last three months showing Hemingford address, along with photo ID is accepted.

If a child cannot independently prove identity and residence, a parent or legal guardian may present proof on behalf of the child. Student cards need a parent or guardian's signature acknowledgement of Computer Use and Wi-Fi policy before use of public computers and before receiving Wi-Fi password.

Cards are renewed every three years. Students must renew their card upon turning 19 years of age to assume legal responsibility for items checked out.

The Library reserves the right to withdraw borrowing privileges from any patron providing the Library with false registration information.